

FRC Fee Schedule / effective October 1, 2008

SCHEDULE OF PROGRAM SERVICE FEES	FEE	NOTES
<b>TRADITIONAL ADOPTION PROGRAM (TAP) - A DOMESTIC ADOPTION PROGRAM</b>		
<p><b>Domestic Program (TAP) – <u>Phase I</u> Application, Evaluation, Orientation Fee</b></p> <p>Domestic Program (TAP) – Phase I When family comes with a valid Home Study from other resource</p>	<p><b>\$3,500</b></p> <p><b>\$2500</b></p>	<p>This fee covers costs associated with conducting a home study, providing educational support, and orienting a family to the adoption process in Illinois. It is an all inclusive fee that covers up to 5 post-placement visits within a one year period of time and the issuance of a court report. Once completed the home study produced in Phase I is available to the potential adoptive parents for any other legal adoption – whether or not FRC takes a direct role in that adoption.</p>
<p><b>Domestic Program (TAP) – <u>Phase II</u> Program Registration Fee</b></p>	<p><b>\$3,100</b></p>	<p>Paid by all program participants in TAP program – entitles participant to receive a broad range of services including but not limited to; being listed on FRC’s web site, being presented to birth parents coming into contact with our agency, assistance with lining up resources to support adoption plans, ongoing consultation regarding adoption and possible adoption situations.</p>
<p><b>Domestic Traditional Adoption Program – <u>Phase III</u> Placement Fee</b></p>	<p><b>\$6,900</b> <b>to</b> <b>\$20,900</b></p>	<p>This fee is only paid if an adoption occurs and covers all adoptive parent expenses other than their legal costs. Range in fees is attributed to the possibility that a child being placed for adoption is part African American and has a “special grant” , and/or the possibility that a family has applied for and been granted Family Based Financial Aid. Such aid is only applicable in FRC’s Traditional Adoption Program (TAP). See Domestic Program Overview and Fee Structure for more detail.</p>
<p><b>Total Range of Fees in TAP Program for Illinois Families</b></p> <p>Total Range of Fees in TAP Program for non-Illinois families or a family with a home study from another resource</p>	<p><b>\$13,500</b> <b>to</b> <b>\$27,500</b></p> <p><b>\$12,500</b> <b>To</b> <b>\$26,500</b></p>	<p>This range of fees represents the sum of Phase I, Phase II and Phase III fees paid in association with a TAP program placement.</p>

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<b>AGENCY ASSISTED ADOPTION PROGRAM</b> A DOMESTIC ADOPTION PROGRAM		
<b>Agency Assisted Program – Phase I Application, Evaluation, Orientation Fee</b>	<b>\$3500</b>	This fee covers costs associated with conducting a home study, providing educational support, and orienting a family to the adoption process in Illinois. It is an all inclusive fee that covers up to 5 post-placement visits within a one year period of time and the issuance of a court report. Once completed the home study produced in Phase I is available to the potential adoptive parents for any other legal adoption – whether or not FRC takes a direct role in that adoption. Someone in FRC’s Agency Assisted Adoption Program may choose to also be listed in FRC’s TAP program. In such instances potential adoptive parents pay only one [1] phase I fee.
Agency Assisted Program – Phase I Application, Evaluation, Orientation Fee When family comes with a valid Home Study from other resource	<b>\$2500</b>	Potential Adoptive Parents coming to FRC with a valid home study from another resource receive orientation to adoption in Illinois and how FRC’s Agency Assisted Adoption Program works.
<b>Agency Assisted Professional Services Fee</b>	<b>\$1,000</b>	Covers the first 15 hours our service provided by Birth Parent Counselors and “in-process” time spent by FRC professional and accounting staff after period of initial orientation.
<b>Hourly cost for Agency Assisted Adoption Program beyond first 15 hours of “service time”</b>	<b>\$90</b>	
<b>Agency Assisted Adoption Program Expense Fund Deposit</b>	<b>\$2,500</b>	This is not a “fee” but rather represents funds provided by potential adoptive parents that are used to cover approved expenses in process of working with birth parents considering adoption. See sample Agency Assisted Adoption Program Agreement for more detail.
<b>Agency Assisted Adoption Program – Placement Fee</b>	<b>\$2,500</b>	This fee is paid only if an adoptive placement is completed.

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<b>☞ HOME STUDY SERVICES ☞</b> For Domestic and International Adoption		
<b>International Home Study for non-Hague countries</b>	<b>\$3,500</b>	Comprehensive fee, includes required education and training, home study, up to four post-placement visits, court report for Illinois re-adoption.
<b>International Home Study for Hague countries</b>	<b>\$4000</b>	Same services as above, Hague study involves additional efforts that are covered by additional fees.
<b>Domestic Home Study</b>	<b>\$3,500</b>	Comprehensive fee, includes required education and training, home study, up to four post-placement visits, court report for Illinois re-adoption.
<b>Home Study Update</b> For re-application, ie: 2 <sup>nd</sup> or subsequent adoptions	<b>\$3150</b>	
<b>Expedited Fee (For emergencies situations only)</b> FRC portion of home study completed in as few as 10 working days	<b>\$750</b>	FRC can complete its part / within 10 days – family is responsible for completing crash course in education and training – FRC has no control over what happens on DCFS and FBI side with clearances. FRC can request a permit once fingerprints are taken.
<b>International Annual Home Study Update</b>	<b>\$600</b>	For re-filing, if family moved, etc.
<b>Conversion Fee</b>	<b>\$600</b>	When Home Study is converted from one format to another (i.e. Domestic to International, China to Ethiopia) and if home visit <b>is</b> required.
	<b>\$350</b>	When Home Study is converted from one format to another (i.e. Domestic to International, China to Ethiopia) and home visit <b>is not</b> required.
<b>Domestic Annual Home Study Update</b>	<b>\$350</b>	If requested by family for out-of-state agency or ICPC.
<b>Additional Posts (after 4)</b> Cost for each additional child, if posts are conducted concurrently	<b>\$280</b>  <b>\$100</b>	
<b>Sending Home Study to Another Agency</b>	<b>\$25 each</b>	If FRC sends an applicant's home study to another entity upon applicant's written request, in situations where families inquire about children from internet child listing services and Home Study is required to receive information about a child.

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<b>SCHEDULE OF PROGRAM SERVICE FEES</b>	<b>FEE</b>	<b>NOTES</b>
<b>⌘ POST ADOPTION SERVICES ⌘</b>		
<b>Medical and Social History Forms</b>	<b>\$50</b>	Provide APs with information completed by BPs.
<b>File Copy Request</b>	<b>\$25</b>	Applies to requests of additional copies of information previously received.
<b>Letter of Outreach</b>	<b>\$50</b>	Letter sent by FRC to BP, AP, or adoptee requesting information or contact.
<b>In-person or Phone consultation</b>	<b>\$100/hour</b>	Consultation regarding both practical and emotional aspects of post-adoption services.
<b>Search</b>	<b>\$500</b>	Attempt to locate and establish communication between BPs, APs, and/or adoptees. Support with the search process and emotions that arise.
<b>Arrange post adoption meetings</b>	<b>\$90/hour</b>	
<b>Facilitate post adoption meetings</b>	<b>\$150/hour</b>	FRC staff be present at post-adoption meetings.

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<b>SCHEDULE OF PROGRAM SERVICE FEES</b>	<b>FEE</b>	<b>NOTES</b>
<b>☞ PERSONAL OUTREACH PLANNING SERVICE (POPS) ☞</b> A Domestic Adoption Program		
<b>Program Fee (covers first 10 months of service)</b>	<b>\$2500</b>	Assist families in independent efforts to make a connection with birth parents considering adoption.
<b>Program Fee (6 months service beyond original 10 months)</b>	<b>\$500</b>	Continuation in program beyond the initial 10 months.
<b>(Optional) Phone Service</b>	<b>\$100/mo</b>	FRC will answer birthparent calls for program participants.
<b>(Optional) Assistance to create a family profile</b>	<b>\$75/hour</b>	Support to make a blog, or webpage, etc.
<b>(Optional) Place ads for family</b>	<b>\$60/hour</b>	Contact newspapers throughout IL to place print ads.

<b>SCHEDULE OF PROGRAM SERVICE FEES</b>	<b>FEE</b>	<b>NOTES</b>
<b>☞ FRC'S INTERNET PARENT PROFILE LISTING SERVICE ☞</b> For Out-of-State Placements		
<b>Out of State Coordination Fee</b>	<b>\$5,000</b>	Paid in two installments \$2,500 and \$2,500 – see note below.
<p>This option applies when a Birth Parent <u>who does not live in Illinois</u> contacts FRC either through FRC's web site or outreach and marketing efforts and this contact results in a connection being made between a potential adoptive parent in any FRC program and the contacting Birth Parent(s). FRC staff will assist birth parents by providing adoption counseling over the phone and/or internet and options for being "matched" with potential adoptive parents working with FRC. When potential adoptive parents are "matched" with birth parents and they wish to proceed, they will pay FRC one half of FRC's \$5,000 <b>OUT-OF-STATE COORDINATION FEE</b> [\$2,500]. This portion of the Out-of-State Coordination Fee is paid each time a "match" is accepted. If an adoption does not result from this match no additional fee is paid. If the "match" results in potential adoptive parents adopting a child, the second portion of the Out-of-State Coordination Fee [\$2,500] is paid. The second portion is paid after the identified birth mother executes surrenders for adoption or its equivalent in the state where she resides. The Out-of-State Coordination Fee covers a range of services including but not limited to providing adoption counseling to birth parents and support to potential adoptive parents. FRC will help to identify resources that are needed to complete an adoption in the state where the child is living and will assist applicants in understanding the overall process and anticipating projected costs and expenses.</p>		

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<b>SCHEDULE OF PROGRAM SERVICE FEES</b>	<b>FEE</b>	<b>NOTES</b>
<b>☞ HOUSING PROGRAM ☞</b>		
<b>Adoptive Parent Guests</b>	<b>contribution</b>	We suggested that adoptive parents donate what would be the equivalent to what they would pay to stay in a hotel room with similar amenities. Donations have ranged between \$80 and \$150 per night. This is truly a “donation” – anything or nothing is accepted by FRC – program operates on the “honor” system.
<b>Birth Parent Guests</b>	<b>\$800 per month</b>	Adoptive parents in FRC’s agency assisted adoption program are assessed a “guest fee” when a birth parent they are working with stays in FRC’s housing facility.
<b>☞ OTHER SERVICES &amp; COSTS ☞</b>		
<b>Hourly Consultation Rate</b>	<b>\$100 per hour</b>	For all senior staff services – individual interviews, private consultation.
<b>Notary Service for documents requested by other agencies</b>	<b>\$1.50 per document</b>	FRC will to assist families with notary services needed to build dossiers for other agencies and non-FRC programs – this fee is assessed to cover staff time. Appointments are required for document notarization.
<b>Mileage</b>	<b>50.5 cents per mile</b>	If a family resides more than 100 miles round trip from either FRC’s office (60660) or Springfield (62704) they will be assessed a mileage charge for each mile beyond 100 miles traveled for any FRC related home visit (Home Study, post, etc.).

## **Family Resource Center's Refund Policies**

In the spirit of transparency, and in order to avoid any confusion, FRC wants applicants to know what fees are refundable and under what circumstances. Unless otherwise stated below all fees paid to FRC are non-refundable. In three of the following four situations outlined below, FRC fees or "expenses" are refundable provided that those fees or expenses meet the criteria set forth in each applicable section.

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### **I. Phase I or Home Study Fee**

A portion of the Phase I or Home Study Fee is refundable under the following circumstances:

A) If an applicant submits an application to FRC and withdraws<sup>1</sup> it within 72 hours of the time it has been received by FRC, all but \$250 of the Phase I or Home Study Fee is refundable.

B) If an applicant submits an application to FRC and withdraws it within 21 days of the time it has been received by FRC, all but \$1,000 of the Phase I or Home Study Fee is refundable.

C) There shall be no refund of the Phase I or the Home Study Fee once an FRC worker enters an applicant's home and begins an in-home visit and interview even if this interview and visit begins prior to the 21 day period referenced above in section [B].

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### **II. FRC's TAP Program Placement Fee**

FRC's TAP Program Placement Fee is refundable under the following circumstances:

In legal risk situations involving unknown putative fathers, the actual amount of the placement fee paid by an adoptive parent(s) will be fully refunded by Family Resource Center in the event that the adoptive placement of the child is reversed prior to the finalization of the adoption, due to (1) a successful legal challenge brought by a putative/biological father and (2) loss of custody of the child by the adoptive parent(s). This refund will be made by FRC to the adoptive parent(s) within 60 days after **both** the entry of the final court order and the return or surrender of the child to FRC or the putative/biological father. The 60 day period will begin after the second of the aforementioned events occurs.

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### **III. Agency Assisted Program "Expense Fund"**

This section only applies to participants in FRC's Agency Assisted Adoption Program. The unused portion of an applicant's "Expense Fund" in FRC's Agency Assisted Adoption Program is refundable as per the terms set forth in FRC's Agency Assisted Adoption Program Agreement entered into between FRC and program participants/applicants and signed by the applicants.

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### **IV. No other FRC fees are refundable**

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<sup>1</sup> An applicant's application shall be considered "withdrawn" by FRC when a) the applicant(s) sends a timed and dated email concurrently to FRC's Executive Director and Associate Director indicating their desire to withdraw their application, and, b) when this email is followed by a "withdrawal notice" letter to FRC's office, sent via certified mail and postmarked within one business day of the date the "withdrawal notice" email was sent.